

## SWT Executive

Wednesday, 15th September, 2021,  
6.15 pm



Somerset West  
and Taunton

The John Meikle Room - The Deane  
House

[SWT MEETING WEBCAST LINK](#)

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**Members:** Federica Smith-Roberts (Chair), Derek Perry (Vice-Chair),  
Chris Booth, Dixie Darch, Caroline Ellis, Ross Henley,  
Marcus Kravis, Mike Rigby, Francesca Smith and  
Andrew Sully

### Agenda

**1. Apologies**

To receive any apologies for absence.

**2. Minutes of the previous meeting of the Executive**

To approve the minutes of the previous meeting of the  
Committee.

(Pages 5 - 8)

**3. Declarations of Interest**

To receive and note any declarations of disclosable  
pecuniary or prejudicial or personal interests in respect of  
any matters included on the agenda for consideration at this  
meeting.

(The personal interests of Councillors and Clerks of  
Somerset County Council, Town or Parish Councils and  
other Local Authorities will automatically be recorded in the  
minutes.)

**4. Public Participation**

The Chair to advise the Committee of any items on which  
members of the public have requested to speak and advise  
those members of the public present of the details of the  
Council's public participation scheme.

For those members of the public who have submitted any  
questions or statements, please note, a three minute time  
limit applies to each speaker and you will be asked to speak  
before Councillors debate the issue.

### **Temporary measures during the Coronavirus Pandemic**

Due to the temporary legislation (within the Coronavirus Act 2020, which allowed for use of virtual meetings) coming to an end on 6 May 2021, the council's committee meetings will now take place in the office buildings within the John Meikle Meeting Room at the Deane House, Belvedere Road, Taunton. Unfortunately due to capacity requirements, the Chamber at West Somerset House is not able to be used at this current moment.

Following the Government guidance on measures to reduce the transmission of coronavirus (COVID-19), the council meeting rooms will have very limited capacity. With this in mind, we will only be allowing those members of the public who have registered to speak to attend the meetings in person in the office buildings, if they wish (we will still be offering to those members of the public that are not comfortable in attending, for their statements to be read out by a Governance and Democracy Case Manager). Please can we urge all members of the public who are only interested in listening to the debate to view our live webcasts from the safety of their own home to help prevent the transmission of coronavirus (COVID-19).

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| <p><b>5. Executive Forward Plan</b></p> <p>To receive items and review the Forward Plan.</p>                                                                                                                                                                                                                                                                                                                                                                                                     | <p>(Pages 9 - 12)</p>  |
| <p><b>6. Corporate Performance Report, Quarter 1 2021/22</b></p> <p>This matter is the responsibility of Executive Councillor for Corporate Resources, Councillor Ross Henley.</p> <p>This paper provides an update on the council's performance for the first quarter (1<sup>st</sup> April 2021 – 30<sup>th</sup> June 2021) of the 2021/22 financial year. The report includes information for a range of key performance indicators and includes the key business risks for the council.</p> | <p>(Pages 13 - 28)</p> |
| <p><b>7. 2021/22 General Fund Financial Monitoring as at Quarter 1 (30 June 2021)</b></p> <p>This matter is the responsibility of Executive Councillor for Corporate Resources, Councillor Ross Henley.</p> <p>This report provides an update on the projected outturn financial position of the Council's General Fund (GF) for the financial year 2021/22 (as at 30 June 2021).</p>                                                                                                            | <p>(Pages 29 - 46)</p> |
| <p><b>8. 2021/22 Housing Revenue Account Financial Monitoring as at Quarter 1 (30 June 2021)</b></p>                                                                                                                                                                                                                                                                                                                                                                                             | <p>(Pages 47 - 62)</p> |

This matter is the responsibility of Executive Councillor for Housing, Councillor Fran Smith.

This report provides an update on the projected outturn financial position of the Council's Housing Revenue Account (HRA) for the financial year 2021/22 (as at 30 June 2021).

**9. Monkton Heathfield: SS1 Policy Area and MH2 Concept Plan and Design Principles** (Pages 63 - 148)

This matter is the responsibility of Executive Councillor for Planning and Transportation, Councillor Mike Rigby.

The purpose of the report is to update Members on the Monkton Heathfield draft Policy SS1 area Framework Plan, draft Phase 2 Concept Plan and draft Design Principles document.

**10. Monkton Heathfield: Land South of Manor Farm, Langaller – Masterplan and Development Guide** (Pages 149 - 232)

This matter is the responsibility of Executive Councillor for Planning and Transportation, Councillor Mike Rigby.

The purpose of the report is to update and seek direction from Members on the Masterplan and Development Guide draft for the area known as Land South of Manor Farm, Langaller.



**JAMES HASSETT  
CHIEF EXECUTIVE**

Please note that this meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the recording will be retained in accordance with the Council's policy. Therefore unless you are advised otherwise, by taking part in the Council Meeting during Public Participation you are consenting to being recorded and to the possible use of the sound recording for access via the website or for training purposes. If you have any queries regarding this please contact the officer as detailed above.

Following Government guidance on measures to reduce the transmission of coronavirus (COVID-19), we will be live webcasting our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, but you can also access them on the [Somerset West and Taunton webcasting website](#).

If you would like to ask a question or speak at a meeting, you will need to submit your request to a member of the Governance Team in advance of the meeting. You can request to speak at a Council meeting by emailing your full name, the agenda item and your question to the Governance Team using [governance@somersetwestandtaunton.gov.uk](mailto:governance@somersetwestandtaunton.gov.uk)

Any requests need to be received by 4pm on the day that provides 2 clear working days before the meeting (excluding the day of the meeting itself). For example, if the meeting is due to take place on a Tuesday, requests need to be received by 4pm on the Thursday prior to the meeting.

The Governance and Democracy Case Manager will take the details of your question or speech and will distribute them to the Committee prior to the meeting. The Chair will then invite you to speak at the beginning of the meeting under the agenda item Public Question Time, but speaking is limited to three minutes per person in an overall period of 15 minutes and you can only speak to the Committee once. If there are a group of people attending to speak about a particular item then a representative should be chosen to speak on behalf of the group.

Please see below for Temporary Measures during Coronavirus Pandemic and the changes we are making to public participation:-

Due to the temporary legislation (within the Coronavirus Act 2020, which allowed for use of virtual meetings) coming to an end on 6 May 2021, the council's committee meetings will now take place in the office buildings within the John Meikle Meeting Room at the Deane House, Belvedere Road, Taunton. Unfortunately due to capacity requirements, the Chamber at West Somerset House is not able to be used at this current moment.

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Full Council, Executive, and Committee agendas, reports and minutes are available on our website: [www.somersetwestandtaunton.gov.uk](http://www.somersetwestandtaunton.gov.uk)

For further information about the meeting, please contact the Governance and Democracy Team via email: [governance@somersetwestandtaunton.gov.uk](mailto:governance@somersetwestandtaunton.gov.uk)

If you would like an agenda, a report or the minutes of a meeting translated into another language or into Braille, large print, audio tape or CD, please email: [governance@somersetwestandtaunton.gov.uk](mailto:governance@somersetwestandtaunton.gov.uk)